



ASIAN WOMEN GIVING CIRCLE

Request for Proposals 2008

www.asianwomengivingcircle.org

Our Vision Recognizing that few philanthropic dollars go to Asian American communities, and far fewer are directed by and to women, the Asian Women Giving Circle seeks to change the tide. Currently, less than 1% of all philanthropic dollars in the U.S. goes to the Asian American community. It is our intention to direct new resources, focus and support to Asian American women-led programs in New York City.

Who We Are The Asian Women Giving Circle is a group of Asian American women pooling our resources to invest in Asian women-led, social change projects in New York City. Our current grant making focus is Asian American women who are using the tools of art to further their social equity goals.

For a description of our 2006 and 2007 Grantees, list of Giving Circle members and contact information, please go to our website www.asianwomengivingcircle.org

2008 GRANTMAKING GUIDELINES

ARTS AND ACTIVISM

What We Fund

The Asian Women Giving Circle's priority in 2008 will be to fund Asian American women-led projects that use the tools of culture, the arts and education to raise awareness and catalyze action around critical issues that impact Asian American communities. Our grants seek to build community and create social justice through programs and projects that combine the arts with activism, and which highlight and promote women's central role in their leadership, creation, development and management. We seek to fund projects that identify and address injustice within established social systems, institutions or the broader community, and that inspire and encourage members of the community to become active social change agents. The Giving Circle's Arts and Activism grants will focus on works and projects that advance gender equity in our cultural, artistic, intellectual and political spheres, and that provide a forum for broader discussions of the urgent social justice issues of our day.

- Examples of community-based programs or projects highlighting traditionally marginalized and disenfranchised Asian American communities are those that work with recent immigrants, LGBTQ, the elderly, youth, etc.
- Applicants must work within the five boroughs of New York City and have a not-for-profit 501c(3) status or have a fiscal sponsor with such status.
- We anticipate that 4-6 grants will be awarded during this cycle, contingent on available funding. The maximum grant amount will be \$15,000.

Key Words: Arts and Activism, Asian Women led, social change, community activism, gender equity, New York City.

What We Do Not Fund

The Asian Women Giving Circle will NOT fund:

- capital campaigns
- equipment purchase
- endowments
- financial crises or shortfalls
- purely personal works with little or no social justice impact
- documentation that is primarily of cultural events
- personalities or performances which do not provide a progressive analysis or a social justice focus
- public television or radio station production
- general operating expenses of non-profit organizations
- artist's office, studio or home
- student productions or projects associated with a degree program and academic credit, or projects that receive direct financial support from an educational institution.



APPLICATION FORM 2008

ARTS AND ACTIVISM

A. Organization Background

Name of Organization _____

Mailing Address _____

Phone Number _____ Website _____

Contact Person (include title) _____

Contact Person's Telephone Number _____ Email _____

Current Organizational Budget _____

Do you have 501c(3) status? Yes No

If no, please provide information about your Fiscal Sponsor:

Name of Fiscal Sponsor _____

Mailing Address _____

Amount of this request \$ _____ Total Project Budget \$ _____

Have you applied to the Asian Women Giving Circle before? Yes No If yes, what year? ____

Have you received funding from the Asian Women Giving Circle? Yes No

If yes, in what year? _____ and for what grant amount? _____

How did you hear about the Asian Women Giving Circle? _____

How did you receive this RFP? _____

Application Components

- **Proposal Narrative** (maximum of 2 pages, using a readable font and spacing)
 1. Please provide a detailed description of the Arts and Activism activities you are proposing and their intended outcomes. In this section, you should be able to illustrate how your project is advancing gender equity and how it is focused on social change outcomes. How are the arts integral to the success of your project? Who is your intended audience? Please include a timeline.
 2. Explain how your activities will help promote positive social change and affect the lives of Asian American women and girls in New York City. Discuss the community you want to reach. Give specific examples of how the artist and/or project will interact with that community. Discuss what steps you took to determine the interest level of the community for the type of activities you are proposing.
 3. Describe the anticipated outcomes of your project, including immediate and long-term impacts.
 4. Briefly describe your work sample (if appropriate) and how it relates to the proposed activities.
- **For Previous Grantees only:** On an additional page, please explain succinctly the following points:
 1. Why are you applying for renewal funding? What is your rationale for seeking continued funding for your program?
 2. Is the current application for continuation of last year's project or for a new project?
 3. Have you secured funding from other sources for the project previously funded by the Giving Circle?
- **Budget.** On a separate page, please list the expenses associated with your project. Please list other grants for which you have applied and indicate whether the funding is pending or already confirmed.
- **Two References** (name, affiliation, mailing address, telephone, and email). Please identify two individuals who can address the following: the current or potential quality of your art and/ or project, your commitment to gender equity, the potential social change impact of your project, and a realistic assessment of your ability to complete the activities you are proposing. Your references may be other activists, co-workers, artists or colleagues familiar with your work. References should not be family members or anyone who would benefit financially if your grant project is funded.
- **Summary of Art Experience or Resume.** Please include a resume or summary of your background and accomplishments, specifically focusing on social justice and creative work.
- **Copy of 501c(3) letter** or your Fiscal Sponsor's 501c(3) letter, and a letter of agreement.
- **Work Sample.** Because artistic quality and creative vision are important criteria for our grants, a work sample is an important element of your application.
 1. Your work sample should be a recent representation of the proposed activities and should be presented in the format that best reveals your perspective.
 2. Photos may be emailed – but please no more than 5 images.

3. If you think it will help your proposal, you may send ONE piece of media (one DVD, book, or tape, etc...) via regular mail. Please include a copy of the cover sheet of this application with any mailed materials.
4. Please cue media to the 3-minute section you would like us to watch.
5. Samples will NOT be returned.

DUE DATE and CONTACT INFORMATION

All materials must **BE RECEIVED** by 5 p.m. Pacific Standard Time on **Thursday, March 6, 2008**.

EMAIL APPLICATIONS ARE PREFERRED. Please email all information to sandy@aapip.org. If there are components of your application that are not email-able, please send to the following address:

Asian Women Giving Circle
c/o Asian Americans Pacific Islanders in Philanthropy (AAPIP)
200 Pine Street, Suite 700
San Francisco, CA 94104
Telephone: 415-273-2760

For questions, please call or email Sandy Kajiyama, sandy@aapip.org

NOTE: You will receive a confirmation email back from Sandy after she has received your application (for both emailed and hard-copy applications). *You must receive this confirmation email in order for it to be considered accepted.* Please call her if you do not receive this confirmation email.

This RFP may be found on AAPIP's website: www.aapip.org/givingcircles and on the Asian Women Giving Circle's website: www.asianwomengivingcircle.org

CHECKLIST of items to include in your application:

- _____ Completed Application Form (either emailed or mailed to address above)
- _____ Budget
- _____ Work Sample
- _____ Contact information for 2 references
- _____ 501c(3) letter or that of fiscal sponsor (and letter of agreement)
- _____ Self-addressed, stamped envelope or postcard if you want paper acknowledgement that your application has been received (optional). You will receive email confirmation upon receipt of a completed application.

TIMELINE

Grant Applications available online	week of January 14, 2008
Grant Applications Deadline	5 p.m., PST, Thursday, March 6, 2008
Notification of Grant Awards	May 2008
Convening of Awardees and Giving Circle	early 2009
Mid-year self-evaluation due to AWGC	February 1, 2009
Final Report due to AWGC	July 31, 2009